


Ethics & Etiquettes in teaching

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Department



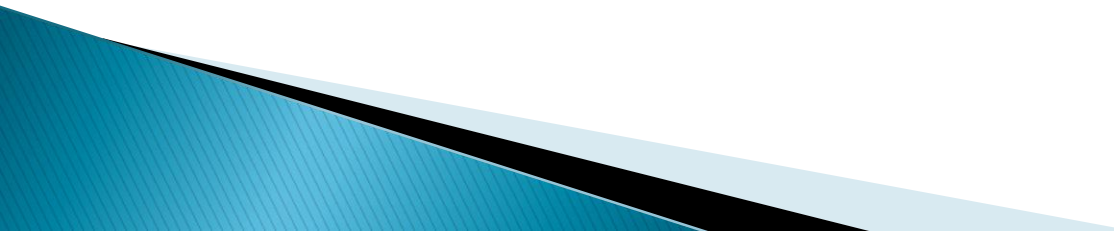
What is ethics?

Ethics are the standards or codes of behaviour considered to be correct and expected by the group to which an individual belongs.

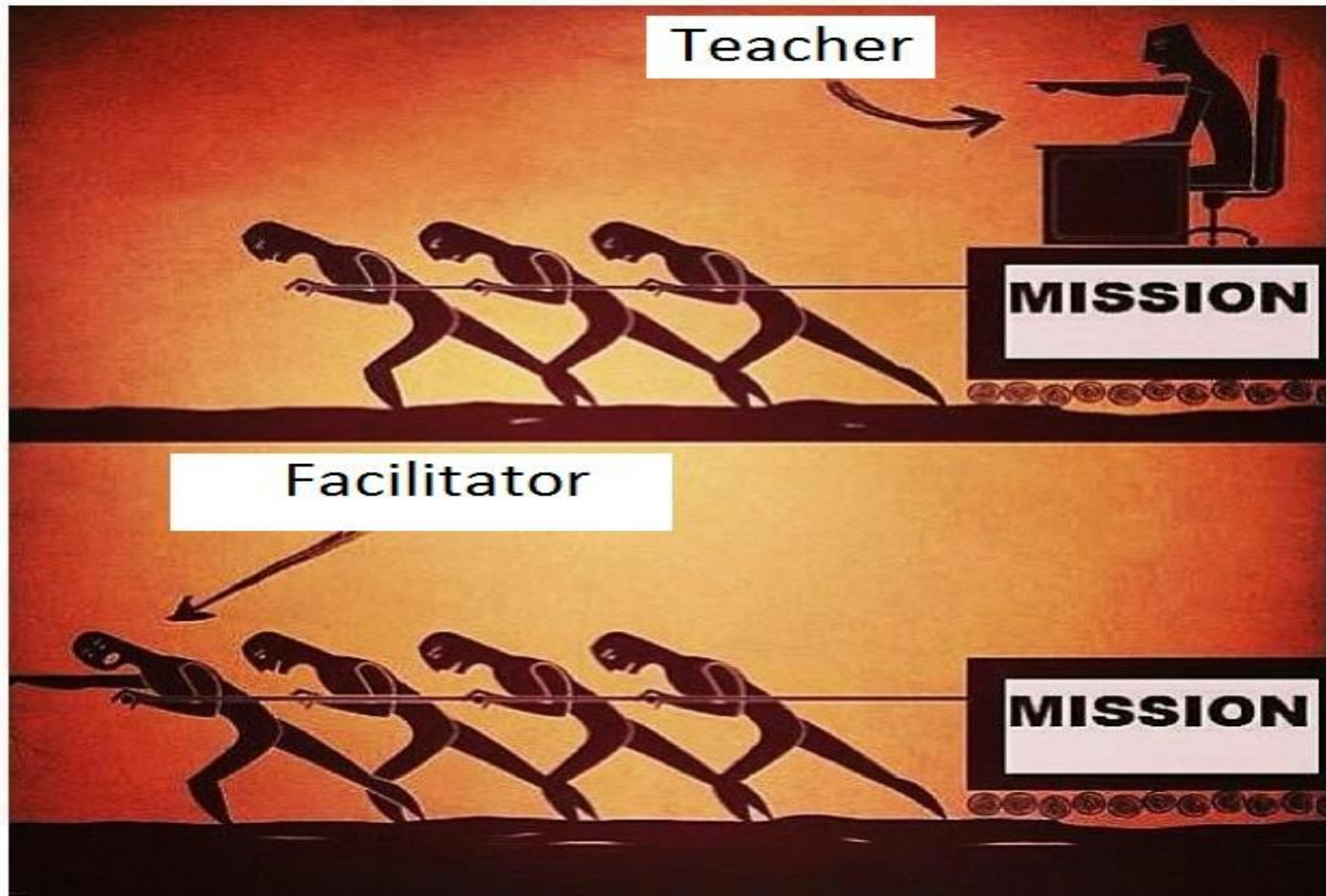


A statement from UGC

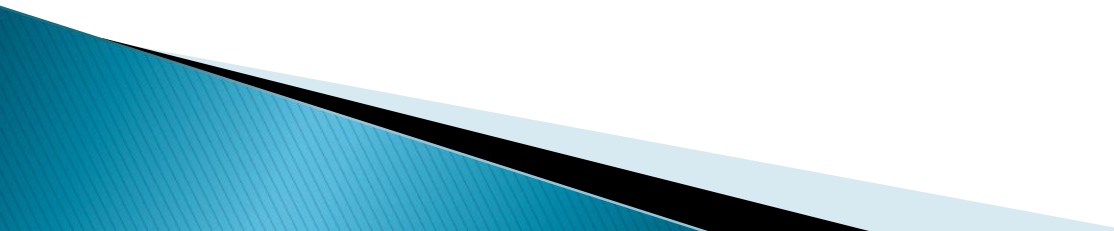
"A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice... teachers should manage their private affairs in a manner consistent with the dignity of the profession, express free and frank opinion as well as participate in extra-curricular activities including community service."



Teacher vs Facilitator

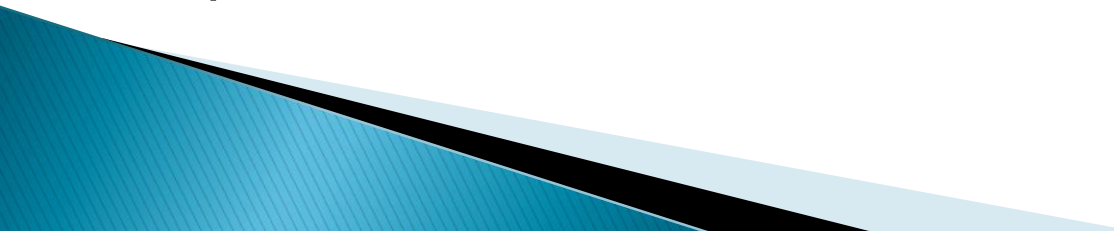


Code of Ethics for Teachers

- The Code of Professional Ethics for teachers provides a framework of principles to guide them in discharging their obligations towards students, parents, colleagues and community.
 - Increased awareness of the ethical principles is essential to ensure 'professionalism' among teachers.
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Preamble

Recognizing that –

- ❖ Every student has a fundamental right to education of good quality;
 - ❖ Education should be directed to the all round development of the human personality;
 - ❖ Need for developing faith in the guiding principles of our polity, viz., democracy, social justice and secularism;
 - ❖ Need to promote through education the concept of composite culture of India and a sense of national identity;
 - ❖ Teachers, being an integral part of the social milieu, share the needs and aspirations of the people;
 - ❖ Need to enhance self-esteem of teachers;
 - ❖ Need to organize teaching as a profession for which expert knowledge, specialized skills and dedication are pre-requisites.
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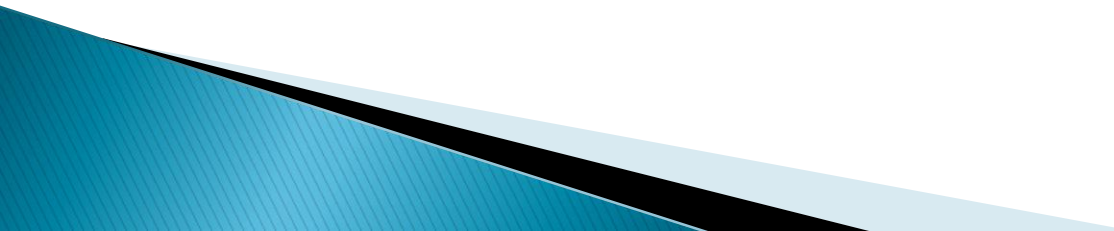
UGC Guidelines (University Grants Commission)

Teachers should–

- ❑ Treat colleagues in the same manner as they themselves wish to be treated.
- ❑ Consider non-teaching staff as equal partners. Refrain from undertaking private tuitions and coaching classes.
- ❑ Cooperate in the formulation of policies of the institution
- ❑ Accept various offices.
- ❑ Refrain from taking leave except on unavoidable circumstances.

UGC Guidelines(contd...)

As a part of the social duty –

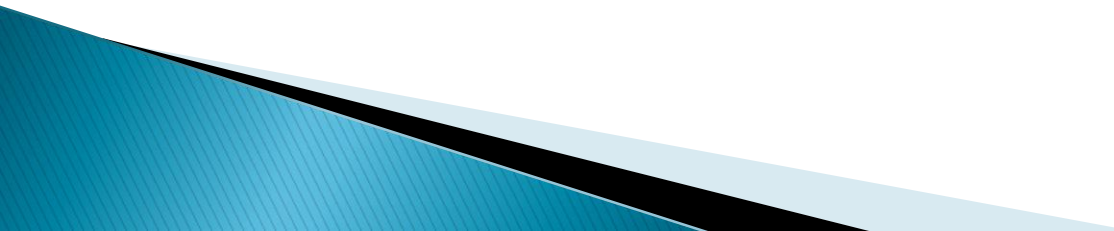
- ❑ Teachers should strengthen the community's moral and intellectual life.
 - ❑ Take part in activities conducive to the progress of society.
 - ❑ Participate in community activities.
 - ❑ Shoulder responsibilities of public offices.
 - ❑ Refrain from any activity which promotes differences in the name of caste, faith, language etc.
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Pictures that speak for themselves




UGC Guidelines(contd...)

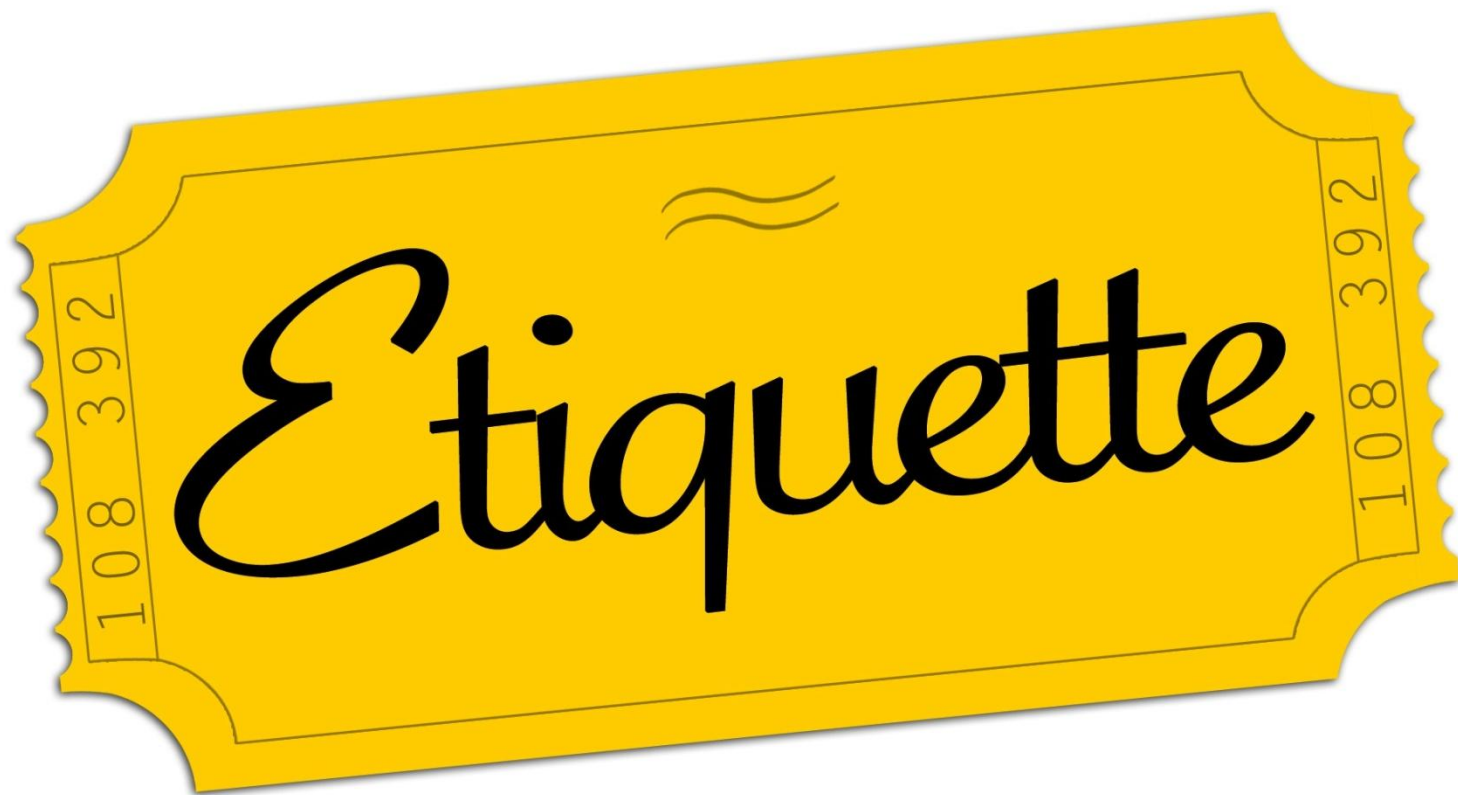
Further, it calls upon the teachers to –

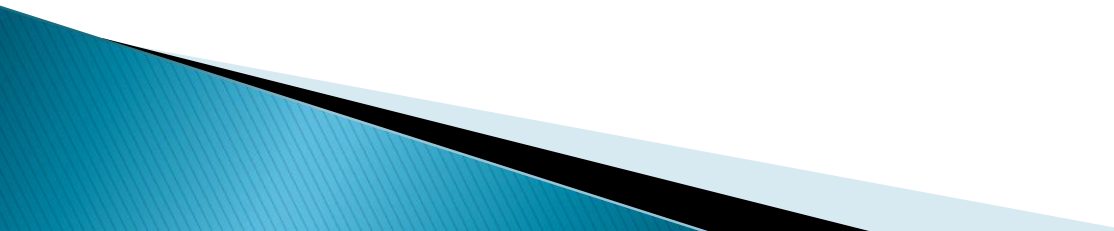
- ❑ Encourage students to improve their attainments.
 - ❑ Develop their personalities.
 - ❑ Contribute to community welfare.
 - ❑ Inculcate scientific outlook.
 - ❑ Respect for physical labour.
 - ❑ Respect ideals of democracy, patriotism and peace.
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UGC Guidelines(contd...)


Teachers should –

- ❑ Be affectionate to the students and not behave in a vindictive manner.
 - ❑ Make themselves available to the students even beyond their class hours and
 - ❑ Aid students to develop an understanding of our national heritage and national goals.
 - ❑ Refrain from inciting students against other students, colleagues or administration.
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- There is an enormous difference between ethics and etiquettes. Etiquette is socially acceptable "good manners" which vary from one society to another, and one age to another.
 - Ethics, however, are moral standards on things like honesty, integrity and justice. These are constants in most countries and have to do with concepts of what is right and wrong.
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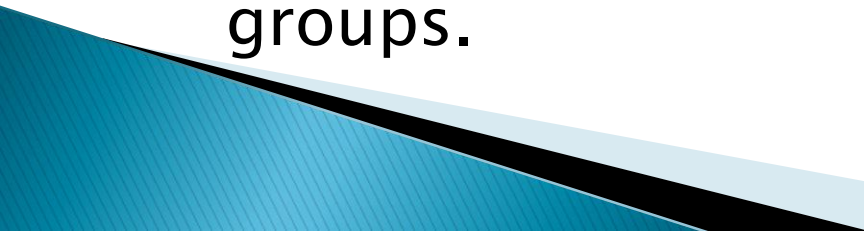
Etiquette

- ❑ Etiquette is a code of behaviour that outlines expectations for social behaviour within a society, social class or group.
 - ❑ Rules of etiquette include all aspects of social interaction including manners.
 - ❑ Etiquette can vary a lot from country to country especially in business and social interaction.
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Obligations towards Students

- ❑ Treat all students with love and affection.
 - ❑ Respect the value of being just and impartial to all students irrespective of their caste, creed, religion, sex, economic status, disability, language and place of birth.
 - ❑ Facilitate students' physical, social, intellectual, emotional, and moral development.
 - ❑ Make planned and systematic efforts to facilitate the student to actualize his/her potential and talent.
 - ❑ Transact the curriculum in conformity with the values enshrined in the Constitution of India.
 - ❑ Adapt his/her teaching to the individual needs of students.
 - ❑ Maintains the confidentiality of the information concerning students and dispense such information only to those who are legitimately entitled to it.
 - ❑ Keep a dignified demeanour commensurate with the expectations from a teacher as a role model.
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Obligations towards Parents, Community and Society

- Establishes a relationship of trust with parents/guardians in the interest of all round development of students.
 - Desists from doing any thing which is derogatory to the respect of the student or his/her parents/guardians.
 - Strives to develop respect for the composite culture of India among students.
 - Keeps the country uppermost in mind, refrains from taking part in such activities as may spread feelings of hatred or enmity among different communities, religious or linguistic groups.
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Obligations towards the Profession and Colleagues

- Strives for his/her continuous professional development.
 - Creates a culture that encourages purposeful collaboration and dialogue among colleagues and stakeholders.
 - Takes pride in the teaching profession and treats other members of the profession with respect and dignity.
 - Refrains from engaging himself/herself in private tuition or private teaching activity.
 - Refrains from accepting any gift, or favour that might impair or appear to influence professional decisions or actions.
 - Refrains from making unsubstantiated allegations against colleagues or higher authorities.
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Etiquettes gone wrong

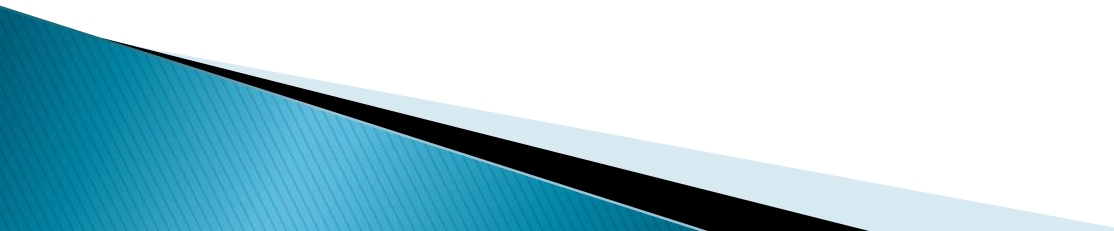


Etiquette Tips

All of these tips are appropriate for any work place setting. The world of education is no exception –

- Attire – Wearing appropriate clothing
- Punctuality – Abide by the school's contracted hours for teachers and show up on time (even early) for all work functions.
- Effectiveness – Use work time effectively and appropriately.
- Behavior in meetings – it is still important to engage in respectful behavior during all college meetings
- Communication – E-mails should be grammatically correct and spelling error free.

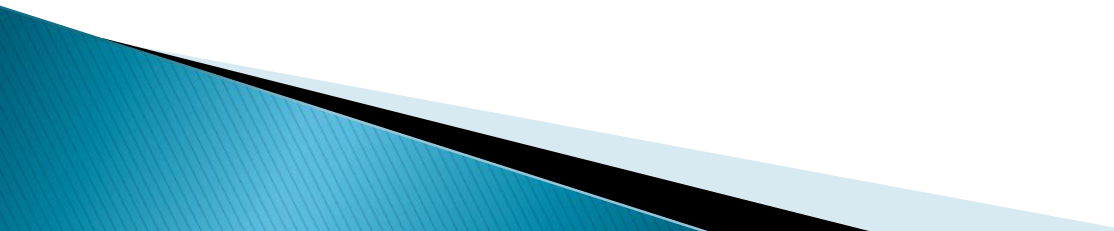
Etiquette with Other Teachers

- E-mail communication
 - Discretion – Use discretion when talking about students and anything confidential with other teachers.
 - Avoid cliques
 - Language/topics.
 - Social media communication
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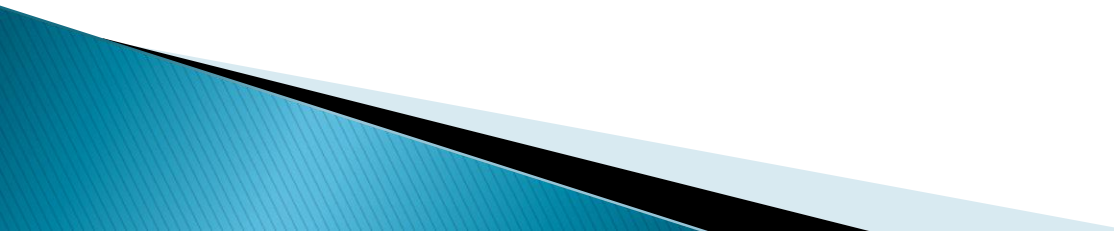
Etiquette with Non-Teaching Staff

- Respect.
 - Discretion.
 - Social media communication.
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Etiquette with Administrators

- Respect.
 - Communication.
 - Maintain an appropriate relationship.
 - Avoid cliques.
 - Cliques among teachers
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Etiquette with Parents

- Topics.
 - Respect.
 - Timing.
 - Open communication.
 - Social media.
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Thank you for
your patience